

## **Brooksville Comprehensive Plan Committee**

Minutes of October 18, 2018 Meeting

Members present: Denis Blodgett, John Gray, Chairman, Peter Van der Eb, Allen Kratz, Jonathan Hall, Bud Fisher, Donald Condon, Earl Clifford, John Kimball, Hal Snow, Nancy Sanford, Secretary.

Guest: Sheri Walsh, Interim Executive Director of the Hancock County Planning Commission

The meeting was called to order at 7pm by Chairman, John Gray. It was moved and seconded to accept the Minutes of the 10/11/18 Committee meeting; vote was 11-0 to accept.

Items discussed:

- 1) Sheri Walsh, HCPC, reported that they have not been able to hire a planner to take our previous planner's place. She reports that there are four resumes for review this coming Tuesday (10/23/18) by their Executive Committee (of which Denis Blodgett is a member).
- 2) Sheri offered a Comprehensive Plan looks at what people want, what needs to be improved, and what are they willing to pay for. She continued that information comes from data collection. HCPC can get demographic information. Sherri continued that an inventory of assets is part of what the data collection yields. She suggested groups of two work on one area. For example: Fire trucks and school buses--condition of trucks, age, how long will they last, when will they need to be replaced? Sheri reported that some communities have funds to replace the above. John Gray said Brooksville does indeed have such a fund.

Sheri continued a Comprehensive Plan also looks at things such as future land use--where are different kinds of development going to happen? What do we have, what do we need, and how long will it take us to get there? Sheri offered that the last three chapters are a summary: Key Findings and Issues.

Sheri has ordered data packs from the Maine Planning (formerly the State Planning Office) for our use.

- 3) Sheri suggested using an application called Drop Box for working on the Comprehensive Plan. There, Committee members can add to the on-going Plan and see what is being done. Peter suggested that he, Allen and Nancy discuss this after the meeting.
- 4) Sherri passed out Comprehensive Plan Update outlines and some Committee members volunteered for data collection.
  - a) Ambulance-Allen
  - b) Town Government and Buildings-John Gray & Hal Snow
  - c) Recreation (including Water Resources and Marine Resources)-Jonathan Hall

- d) Existing Land Use-Donald Condon (prior Comprehensive Plan and Town Report can be useful)
- e) Roads (and Public Works)-John Gray

Sheri will provide these outlines via computer as well. Sheri will provide population and demographics.

Housing information can be garnered from tax and demographic information.

- 5) Per John Gray, the letters that Allen composed for the identified committees/entities (see #1 under items discussed in the minutes of the 10/11/18 meeting) will be sent out next week. Requested return date of mid-November 2018. Sheri endorsed this information gathering.

Sheri will provide a generic time line for the Comprehensive Plan process.  
Sheri will provide John with draft proposal for HCPC services.

- 6) Sheri endorsed keeping the public informed of our progress and suggests presenting the completed Plan to the town, followed by a public comment period and then sending it to the State. The State sends response to the town and the Hancock County Planning Commission. Sheri said a Mission Statement (perhaps the one from the previous Plan) needs to be included.
- 7) The people on Gayle Clifford's email list will be asked to opt in to get any more emails regarding the Committee's work.
- 8) For the free conference call (will be used for our next meeting for those not able to attend in person) the Town's fax #: 207-326-8039 will be used. Allen will provide other details and the Secretary will disseminate them.
- 9) Whether or not to put the Minutes of this meeting on the Town website was discussed. A motion was moved and voted on to do so. The vote was 10 yes and 1 no. The Secretary will let Gayle Clifford know of the decision.
- 10) The next meeting will be at 7PM on 11/15/18 at the Town House.

The meeting adjourned at 8:35pm

Respectfully submitted, Nancy Sanford, Secretary

Addendum: Peter Van der Eb, Allen Kratz and Nancy Sanford met after the meeting and it was decided that Google docs would be the best choice for Committee work. Allen and Peter are familiar with it and believe it will take up less space on computers.

Nancy Sanford, Secretary